

Minutes: Leesburg Planning Commission April 17, 2003

The Leesburg Planning Commission met on Thursday, April 17, 2003 at 7:00 p.m. in the Council Chambers at 25 West Market Street, Leesburg, VA. Staff members present for the meeting were Susan Swift, Nancy Kitchens, Brian Boucher, Mike Freda and Jennifer Smith.

CALL TO ORDER:

The meeting was called to order at 7:00 p.m.

ROLL CALL:

Present: Chairman Cliff Vaughan
Commissioner Clem
Commissioner Werner
Commissioner Kennedy
Commissioner Bangert
Commissioner Hoovler
Mayor Umstattd

ADOPTION OF AGENDA:

Commissioner Clem moved to remove the application for public hearing for KFC/A&W per the applicant's request.

Motion: Clem
Second: Kennedy
Carried: 5-1

ADOPTION OF MINUTES:

Commissioner Kennedy made a motion to approve the minutes of March 20, 2003.

Motion: Kennedy
Second: Hoovler
Carried: 6-0

REMARKS BY PETITIONERS

None

PUBLIC HEARINGS:

CAPITAL IMPROVEMENT PROGRAM (CIP) – Mike Freda, Budget Officer

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Mike Freda came forward to talk about the Capital Improvement Program and stated the changes that have been made and answer any questions that the Commission had.

Mr. Steven Johns of 103 Meadow Brook Ct. came forward to state a concern about the Rt. 15 by-pass widening in regards to buffering.

Commissioner Werner made a motion that the Planning Commission suspend the normal policy and consider voting on the CIP tonight.

Motion: Werner
Second: Kennedy
Carried: 6-0

Commissioner Werner made a motion to approve the Capital Improvement Program as submitted to the Planning Commission.

Motion: Werner
Second: Clem
Carried: 6-0

SUBDIVISION AND LAND DEVELOPMENT:

None

ZONING

HOLY TRINITY LUTHERAN CHURCH, 605 W. MARKET STREET – SPECIAL EXCEPTION – Nancy Kitchens, Senior Planner

Nancy Kitchens came forward to answer some questions that the Commission had from the last Planning Commission meeting and that the conditions have been resolved.

Peter Miller of Campbell, Miller and Zimmerman came forward to speak about the application and answer any questions that the Planning Commission had.

Brian Boucher came forward to address some of the comments that Peter Miller stated.

Commissioner Hoovler made a motion to approve the SE 2002-08, Holy Trinity Lutheran Church, 605 W. Market Street, subject to the inclusion of the conditions listed in the staff report.

Motion: Hoovler
Second: Kennedy
Carried: 6-0

SOUTH STREET DAY CARE CENTER AT THE PARK, 818 S. KING STREET – SPECIAL EXCEPTION - Nancy Kitchens, Senior Planner

Nancy Kitchens came forward to answer the questions that the Commission had from the last Planning Commission meeting.

Randy Minchue came forward to speak about the application and the conditions for Approval.

The Planning Commission had some discussion about the application in regards to the fence around the children's play area.

Commissioner Bangert made a suggestion that the play area be moved to the back away from the road.

Commissioner Kennedy made a motion to table the application to the next meeting.

Motion: Kennedy
Second: Bangert
Failed: 3-3

Commissioner Clem made a motion to approve SE 2002-05 South Street Day Care Center at the Park 818 South King Street, subject to the inclusion of the conditions listed in the staff report.

Motion: Clem
Second: Werner
Carried: 5-1

COMPREHENSIVE PLANNING:

Susan Swift handed out a draft copy of the Town Plan schedule to the Planning Commission. She also stated that she would be forwarding copies to the Environmental Advisory Commission and the Economic Development Commission and requesting time on their May agendas to discuss with them how they will be incorporated into the process.

COUNCIL REPRESENTATIVE'S REPORT:

Mayor Umstattd stated that Council is arranging a meeting with Congressmen Frank Wolf to see if we can get any funding from the Federal Government for Battlefield Parkway.

STAFF AND COMMITTEE REPORTS:

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Commissioner Bangert stated that the EAC would be working with the Town Council to hire an outside consultant for an environmental management system.

Commissioner Werner stated that the Residential Traffic Taskforce Committee talked about the CIP and the budget at their last meeting.

OLD AND NEW BUSINESS:

Mike Freda stated that the User Fee Study would be coming back to the Planning Commission on May 15, 2003.

ADJOURNMENT:

There being no further business the meeting adjourned at 8:45 p.m.

PREPARED BY:

APPROVED BY:

Jennifer Smith

Cliff Vaughan, Chairman